In pursuance of the provisions of clause (3) of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of notification no. 1023/LVI-2011-28-2001, dated October 11, 2011:

No. 1023/LVI-2011-28-2001
Dated Lucknow, October 11, 2011

In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of all existing rules and orders on the subject, the Governor is pleased to make the following rules regulating recruitment and the conditions of service of person appointed to the Uttar Pradesh Civil Aviation Department (Aeronautical Training Institute):

THE UTTAR PRADESH CIVIL AVIATION DEPARTMENT (AERONAUTICAL TRAINING INSTITUTE) RECRUITMENT RULES, 2011

PART-I GENERAL

1. (1) These rules may be called the Uttar Pradesh Civil Aviation Department (Aeronautical Training Institute) Recruitment Rules, 2011.

(2) They shall come into force at once.

2. In these rules, unless there is anything repugnant in the subject or context:

(a) “Appointing Authority” in relation to a post means the Authority mentioned as such against each post in column 5 of Appendix “A”, and Appendix “B”.

(b) “Appointment on Contract” means an appointment made on contract basis in accordance with these rules and, if there were no rules, in accordance with procedure prescribed for the time being by executive instructions, issued by the Government;

(c) “Citizen of India” means a person who is or is deemed to be a citizen of India under part-II of the Constitution;

(d) “Constitution” means the Constitution of India;

(e) “Director” means the Director of Aeronautical Training Institute, Uttar Pradesh;

(f) “Government” means the State Government of Uttar Pradesh;

(g) “Governor” means the Governor of Uttar Pradesh;

(h) “Institute” means the Aeronautical Training Institute, Civil Aviation Department, Government of Uttar Pradesh, Lucknow;

(i) “year of recruitment” means a period of twelve months commencing on the first day of July of a calendar year.

PART-II STRENGTH

3. (1) The strength of each category of posts in the Institute shall be such as may be determined by the Government from time to time.

(2) The strength of each category of posts in the Institute shall, until orders varying the same are passed under sub-rule(1) be as given in Appendix “A”, “B” and “C”.

(i) Provided that the appointing authority may leave unfilled or hold in abeyance any vacant post without thereby entitling any person to compensation; or

(ii) the Governor may create such additional posts as he may consider proper.
PART- III- RECRUITMENT

4. (1) Recruitment to the post specified in Appendix “A” shall be made by transfer of service from Assistant Accounts Officers Cadre of the Uttar Pradesh Finance and Accounts Services.

(2) Recruitment to various categories of posts specified in Appendix “B” shall be made on contract basis.

(3) The posts of Director, Finance Controller and Deputy Director (Administration) shall be filled on ex-officio basis as specified in Appendix “C”.

Reservation and Age relaxation

5. Reservation and upper age limit relaxation for the candidates belonging to Scheduled Castes, Scheduled Tribes and other categories shall be in accordance with the orders of the Government in force at the time of the recruitment.

PART- IV- QUALIFICATIONS

6. A candidate for recruitment to a post must be:-

(a) a citizen of India; or

(b) a Tibetan refugee who came over to India before the 1st January, 1962, with the intention of permanently settling in India; or

(c) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or any of the East African Countries of Kenya, Uganda and the United Republican of Tanzania (formerly Tanganyika and Zanzibar) with the intention of permanently setting in India:

"Provided that a candidate belonging to category (b) or (c) above must be a person in whose favour a certificate of eligibility has been issued by the State Government:

"Provided further that a candidate belonging to category (b) will also be required to obtain a certificate of eligibility granted by the Deputy Inspector General of Police, Intelligence Branch, Uttar Pradesh:

"Provided also that if a candidate belongs to category (c) above, no certificate of eligibility will be issued for a period of more than one year and the retention of such a candidate beyond a period of one year shall be subject to his acquiring Indian citizenship.

NOTE- A candidate in whose case a certificate of eligibility is necessary but the same has neither been issued nor refused may be admitted to an examination or interview and he may also be provisionally appointed subject to the necessary certificate being obtained by him or issued in his favour.

7. A candidate for recruitment to a post specified in Appendix “B” must possess the qualifications prescribed for the post in Appendix “D”.

8. A candidate for recruitment must have attained the age of 18 years and must not have attained the age of more than 50 years on first day of July of the calendar year in which vacancies are advertised. The upper age limit may be relaxed up to five years for the candidates having higher qualification / experience; as the case may be.

9. The character of a candidate for recruitment to a post must be such as to render him suitable in all respects for employment on contract basis. The appointing authority shall satisfy itself on this point.

NOTE- Persons dismissed by the Union Government or a State Government or by a Local Authority or a Corporation or Body owned or controlled by the Union Government or a State Government shall be ineligible for appointment to any post. Persons convicted of an offence involving moral turpitude shall also be ineligible.
10. A Male candidate who has more than one wife living or female candidate who has married a man already having a wife living shall not be eligible for appointment to a post on contract:

"Provided that the Government may, if satisfied that there exist special grounds for doing so, exempt any person from the operation of this rule.

11. No candidate shall be appointed to a post on contract under these rules unless he be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties.

PART - V – PROCEDURE FOR RECRUITMENT

12. The appointing authority shall determine the number of vacancies to be filled during the course of the year of recruitment. The vacancies for recruitment on contract basis shall be notified in the following manner:

(i) by issuing advertisement in daily newspaper having vide circulation;

(ii) by pasting the notice on the notice board of the office or by advertising through Radio/Television and other Employment newspapers; and

(iii) by notifying vacancies to the Employment Exchange in respect of the posts mentioned at serial no. 4 to 11 of the Appendix "B". All the applications received shall be placed before the Selection Committee constituted under rule-13.

13.(1)(a) For the post of Assistant Accounts Officer,

The Director, Treasury, Uttar Pradesh, with the consent of the Director, shall post an officer of the Assistant Accounts Officer Cadre of the Uttar Pradesh Finance and Accounts Services.

(b) For the purpose of recruitment to the posts of Principal Lecturer, Chief Lecturer and the Lecturers of the different trades there shall be constituted a Selection Committee comprising:

(i) Principal Secretary / Secretary to the Government in Civil Aviation Department,

(ii) Principal Secretary / Secretary to the Government in the Personnel Department,

(iii) The Director.

(iv) An officer belonging to the Scheduled Castes/ Scheduled Tribes nominated by the State Government.

(v) An officer belonging to the Other Backward Classes nominated by the State Government.

(vi) An expert nominated by the Director, Civil Aviation, Uttar Pradesh.

(c) For the purpose of recruitment to the posts other than Principal Lecturer, Chief Lecturer and Lecturer, there shall be constituted a Selection Committee comprising:

(i) The Director

(ii) Principal Lecturer or Chief Lecturer (whichever higher Post is filled)
(iii) An officer nominated by the Director, 
Civil Aviation Uttar Pradesh from the 
Maintenance / General Administration 
And Security Unit of the Directorate of 
Civil Aviation, Uttar Pradesh.

(iv) An Officer belonging to Scheduled 
Castes / Scheduled Tribes nominated by 
the Director.

(v) An Officer belonging to Other Backward 
Classes nominated by the Director.

(2) The Selection Committee shall scrutinize the Applications and require the 
eligible candidates to appear in an interview.

(3) The Selection committee shall prepare a list of candidates in order of merit 
as disclosed by the marks obtained by them in the interview. If two or more 
candidates obtain equal marks, the Selection Committee shall arrange their 
names in order of merit on the basis of their general suitability of the post. 
The Selection Committee shall forward the list to the appointing authority.

PART- VI – APPOINTMENT

14.(1) The appointing authority shall make appointment on contract basis or on 
transfer of service basis, as the case may be, by taking the names of 
candidates in the order in which they stand in the list prepared under rule-
13.

(2) The appointment shall be made initially for a period not exceeding five 
years but the said period may be extended by the appointing authority on 
request so made by the persons appointed on contract basis or on transfer of 
service basis, as the case may be, in accordance with the orders of the 
Government in force at such time.

(3) The appointing authority may terminate the services of persons appointed 
on contract basis or can revert back the persons posted on transfer of 
service basis if in the opinion of the appointing authority, the work and/or 
conduct of the persons so appointed is not satisfactory.

PART- VII – PAY / REMUNERATIONS ETC.

15(a)(1) The scale of pay admissible to the person appointed on transfer of service 
basis to the post of Assistant Accounts Officer shall be such as may be 
determined by the Government from time to time.

(2) The scale of pay admissible at the time of the commencement of these rules 
are given in Appendix "A".

Remunerations (b) (1) The remunerations admissible to persons appointed on contract basis to the 
various categories of posts shall be such as may be determined by the 
Government from time to time.

(2) The remunerations at the time of the commencement of these rules are 
given in Appendix "B":

Provided that the Government may grant higher remunerations to a person 
possessing higher qualification or experience.
PART – VIII – OTHER PROVISIONS

16. No recommendations, either written or oral, other than those required under the rules applicable to the post will be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature will disqualify him for appointment.

17. In regard to the matters not specifically covered by these rules or special orders, persons appointed shall be governed by the rules, regulations and orders applicable generally to Government servants serving in connection with the affairs of the State.

18. Where the State Government is satisfied that the operation of any rule regulating the conditions causes undue hardship in any particular case, it may, notwithstanding anything contained in the rules applicable to the case, by order, dispense with or relax the requirements of that rule to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner.

19. The persons who were working in the Civil Aviation Department, Aeronautical Training Institute of Uttar Pradesh prior to the commencement of these rules and who were being governed by any other rules shall be entitled to such pay and allowances which are admissible to them and shall continue to draw the pay and allowances in regular pay scale till such time they submit their option for being governed by these rules.

APPENDIX “A”
Details of the post remuneration admissible to various posts meant for recruitment on Regular basis.
[See rules 2(a), 3(2), 4 (1) and 15 (a)]

<table>
<thead>
<tr>
<th>Serial No.</th>
<th>Name of Post</th>
<th>Number of Posts</th>
<th>Scale of Pay</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Assistant Accounts Officer</td>
<td>01</td>
<td>Rs. 7450-11500 (Pay Band-2)</td>
<td>Director, Treasury with the consent of Director, Civil Aviation, U.P., Lucknow</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(Rs. 9300-34800 Grade Pay Rs. 4600)</td>
<td></td>
</tr>
</tbody>
</table>

APPENDIX “B”
Details of posts and their remuneration meant for recruitment on contract basis.
(See rules 2(a), 3(2), 4 (2) and 15 (b))

<table>
<thead>
<tr>
<th>Serial No.</th>
<th>Name of Post</th>
<th>Number of Posts</th>
<th>Remuneration (Rs.)</th>
<th>Appointing Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Principal Lecturer</td>
<td>1</td>
<td>64,000/-</td>
<td>Governor</td>
</tr>
<tr>
<td>2</td>
<td>Chief Lecturer</td>
<td>1</td>
<td>41,000/-</td>
<td>Governor</td>
</tr>
<tr>
<td>3</td>
<td>Lecturer (of various different trades as shown in Appendix “D”).</td>
<td>6</td>
<td>31,000/-</td>
<td>Governor</td>
</tr>
<tr>
<td>4</td>
<td>Instructor (of different trades as shown in Appendix “D”).</td>
<td>2</td>
<td>17,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>5</td>
<td>Stenographer/ Store keeper</td>
<td>2</td>
<td>17,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>6</td>
<td>Cashier-Accountant/Senior Clerk</td>
<td>2</td>
<td>15,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>7</td>
<td>Electrician</td>
<td>1</td>
<td>12,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>8</td>
<td>Typist/Driver</td>
<td>3</td>
<td>12,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>9</td>
<td>Welder</td>
<td>1</td>
<td>10,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>10</td>
<td>Dalfari</td>
<td>1</td>
<td>10,000/-</td>
<td>Director</td>
</tr>
<tr>
<td>11</td>
<td>Peon/Classroom/Workshop Attendant/Gardener/Chaukidar</td>
<td>8</td>
<td>10,000/-</td>
<td>Director</td>
</tr>
</tbody>
</table>
APPENDIX - "C"

Details of the posts to be filled on ex-officio basis

<table>
<thead>
<tr>
<th>SI No.</th>
<th>Name of Post</th>
<th>Number of Posts</th>
<th>The officers who shall hold the following posts as ex-officio.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Director</td>
<td>01</td>
<td>The Director, Civil Aviation, Uttar Pradesh shall also be ex-officio Director of the Aeronautical Training Institute, Uttar Pradesh.</td>
</tr>
<tr>
<td>2</td>
<td>Finance Controller</td>
<td>01</td>
<td>The Finance Controller, Civil Aviation, Uttar Pradesh shall also be the Finance Controller of the Aeronautical Training Institute, Uttar Pradesh.</td>
</tr>
<tr>
<td>3</td>
<td>Deputy Director (Administration)</td>
<td>01</td>
<td>One Deputy Director posted in the Civil Aviation Department as nominated by the Director, Civil Aviation, Uttar Pradesh shall be the Deputy Director (Administration) of Aeronautical Training Institute, Uttar Pradesh.</td>
</tr>
</tbody>
</table>

APPENDIX "D"

(See Rule-7)

1. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF PRINCIPAL LECTURER:
   A. Basic Licence (BAMEL/BAMEC) in a stream related to the scope of the approval or Degree in Engineering or equivalent qualification in the field of Aeronautical / Mechanical / Electrical / Electronics / Instrument engineering. He should also have passed paper I (Regulations) of AME Licence examination.
   B. For Basic Licence holders, ten years practical experience in aviation industry out of which a minimum two years in the field of instruction. For engineering graduates, two years practical experience in aviation industry out of which a minimum of one year in the field of instruction.
   C. Knowledge of Hindi.

2. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF CHIEF LECTURER:
   A. Basic Licence (BAMEL) in a stream related to the scope of the approval or Degree in Engineering or equivalent qualification in the field of Aeronautical / Mechanical / Electrical / Electronics / Instrument engineering. He should also have passed Paper I (Regulations) of AME Licence examination.
   B. For Basic Licence holders, five years practical experience in aviation industry out of which a minimum two years in the field of instruction. For engineering graduates, two years practical experience in aviation industry out of which a minimum of one year in the field of instruction.
   C. Knowledge of Hindi.

3. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF LECTURER (AEFO):
   A. Basic License (BAMEL) in any category Or
Degree in Engineering in Aeronautical / Mechanical / Electrical / Electronics / Instruments Engineering or
Diploma in any of the above disciplines or
Bachelor of Science with Physics, Chemistry and Maths/Bachelor of Science (Electronics)

B. One year's practical / instructional experience for holders of Engineering degree or BAMEL, and three years practical / instructional experience in aviation industry for others.

C. Instructors assigned to teach paper-I (Air Law, Airworthiness Requirements and Human Performance) should have passed paper-I of AME Licence examination.

D. Instructors teaching Paper-III subjects should have passed paper-III of the relevant category or have adequate maintenance experience in the relevant category.

E. Knowledge of Hindi.

4. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF LECTURER (MECHANICAL):

A. Degree in Mechanical or Automobile Engineering or its equivalent with at least 55 percent marks.

B. Five years practical/instructional experience in the appropriate field.

C. Knowledge of Hindi.

5. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF LECTURER (ELECTRICAL):

A. Degree in Electrical or Electronics Engineering or its equivalent with at least 55 percent marks.

B. Five years practical/instructional experience in the appropriate field.

C. Knowledge of Hindi.

6. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF LECTURER (SCIENCE):

A. At least second class Master degree in Physics or Maths with at least 55 percent marks. Weightage will be given to B.Ed. or its equivalent degree holder.

B. Five years practical / instructional experience in the appropriate field.

C. Knowledge of Hindi.

7. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF INSTRUCTOR (WORKSHOP):

A. Diploma in Mechanical / Aircraft Maintenance Engineering issued by State Board of Technical Education.

B. Three years Practical / Instructional experience in the appropriate field.

C. Knowledge of Hindi.

8. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF INSTRUCTOR (AERO):

I-A. Diploma in Aircraft Maintenance Engineering issued by State Board of Technical Education.

B. Certificate in Aircraft Maintenance Engineering issued by the D.G.C.A. Government of India.

C. Three years Practical / Instructional experience in the appropriate field.

D. Knowledge of Hindi.

OR

2. A. Basic Aircraft Maintenance Engineering Certificate in any category issued
by Director General of Civil Aviation, Government of India.

B. Two years Practical / Instructional experience in the appropriate field.

C. Knowledge of Hindi.

9. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF STENOGRAPHER:**

A. Must have passed the Intermediate examination from Uttar Pradesh Madhyamik Shiksha Parishad or any equivalent examination.

B. Must have minimum 80 words per minute speed in Hindi shorthand and 25 words per minute speed in Hindi typing. Weightage will be given to such a candidate who has the knowledge of English stenography and typing.

10. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF SENIOR CLERK:**

A. Must have passed the Intermediate examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto.

B. Must have minimum typing speed of 25 words per minute in Hindi. Weightage will be given to such a candidate who has the knowledge of English typing.

C. Must have minimum five years work experience as Typist/Store-keeper/Junior Clerk in any organization.

11. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF CASHIER-ACCOUNTANT:**

A. Must have passed the Intermediate examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto with Commerce subjects.

B. Must have seven years accounts experience in any organization.

12. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF TYPIST:**

A. Must have passed the Intermediate examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto.

B. Must have minimum typing speed of 25 words per minute in Hindi. Weightage will be given to such a candidate who has knowledge of English typing.

13. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF STORE KEEPER:**

A. Must have passed the Intermediate examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto.

B. Must have minimum typing speed of 25 words per minute in Hindi. Weightage will be given to such a candidate who has the knowledge of English typing.

14. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF DRIVER:**

A. Must have passed VIII standard examination from an educational institution recognised by the Government and should have valid driving licence of Light Motor Vehicle. Preference will be given to such a candidate who has driving licence of Heavy Motor Vehicle.

B. Three years driving experience.

15. **ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF ELECTRICIAN:**
A. Must have passed the High School examination of the Board of High School and Intermediate Education, Uttar Pradesh or an examination recognised by the Government as equivalent thereto.

B. Two years certificate in Electrician trade from a recognised Industrial Training Institute (I.T.I.) or wireman licence issued by The Director, Electrical Safety.

16. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF WELDER:
A. Must have passed Junior High School Examination from an educational institution recognised by the Government.
B. One year certificate in welding trade from a recognised Industrial Training Institute (I.T.I.).

17. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF DAFTARI:
A. Must have passed Junior High School Examination from an educational institution recognised by the Government.
B. Must have three years work experience on the post of peon or its equivalent.

18. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF PEON:
A. Must have passed Junior High School Examination from an educational institution recognised by the Government.
B. Male Candidate should be proficient in cycling.

19. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF CLASSROOM / WORKSHOP ATTENDANT:
A. Must have passed Junior High School Examination from an educational institution recognised by the Government.
B. Male Candidate should be proficient in cycling.

20. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF GARDENER:
A. Must have passed Junior High School Examination from an educational institution recognised by the Government.
B. Male Candidate should be proficient in cycling.

21. ESSENTIAL QUALIFICATION AND EXPERIENCE FOR THE POST OF CHAUKIDAR:
A. Must have passed Junior High School Examination from an educational institution recognised by the Government.
B. Male Candidate should be proficient in cycling.

By order,
DURGA SHANKAR MISHRA,
Pramukh Sachiv.